

June 14, 2015
Board Meeting
Collaborative Pathways DBA Arizona College Prep Academy
3434 E. Broadway Blvd
Tucson, AZ 85716

Present:

Board Members:

Charlene Mendoza, Freddy Mendoza, Gulen Hicks

Visitors:

Doug Granath, Randi Kisiel, Toby Mann, Andrew Sterling, Anita Mendoza

Meeting convened at 10:02 on June 14, 2015 at 3434 E. Broadway Blvd. Tucson, AZ. 85716

A: Moment of Silence

B: Roll Call

C: Call to the Public – No one responded to the Call to the Public

D: Annual CEO's Report:

Charlene Mendoza presented the CEO's Report which included academic achievement data, graduation rate data, attendance rate data, ASBCS Academic Achievement Dashboard, results of Parent Survey, Title I and II reports, Cycle II Monitoring, professional development plans and other related topics.

E: Annual CFO's Report:

Gulen Hicks presented the CFO's Report which included an overview of the financial health of Collaborative Pathways including profit and loss reports for 2014 – 15 school year, status of Federal Grants, the ASBCS Financial Dashboard, and other related topics.

F: Annual COO's Report:

Freddy Mendoza presented the COO's Report that included an overview of the facility plan and the technology plan.

G: Hiring Plan for the 2015 – 16 School Year:

Charlene Mendoza presented the plan. Gulen Hicks made the following motion: "I move to approve the Hiring Plan for the 2015 – 16 School Year." Freddy Mendoza seconded the motion. Motion passed unanimously.

H: USFRCS – Gulen Hicks presented the Procurement Policy. Charlene Mendoza made the following motion: "I move to accept the Procurement Policy and submit the USFRCS Exception Amendment request." Freddy Mendoza seconded. The motion passed unanimously.

I: Accounting Plan for the 2015 – 16 School Year. Gulen Hicks motioned to "Accept the bid to engage Aspire Business Consultants, Inc. to provide

accounting, bookkeeping and payroll services for the 2015 -16 school year.” Charlene Mendoza seconded. The motion passed unanimously.

J: ACPA Website: Discussion of ACPA’s current website and needs assessment for a new website. Two proposals were examined. Freddy Mendoza made a motion to accept the bid from Peter Gariepy. Gulen Hicks seconded. The motion passed unanimously.

K: AZMerit Testing – Charlene Mendoza and Gulen Hicks reported on ACPA’s experience with AZMerit testing during Spring 2014.

L: Proposed Budget 2015 – 16 – Gulen Hicks presented the proposed budget for the 2015 – 16 school year. Freddy Mendoza made a motion to accept the proposed budget. Charlene Mendoza seconded. The motion passed unanimously.

M: Accounting Services for ACPA. This motion was combined with item I.

N: NSLP Update and Vendor Review: Gulen Hicks reported on ACPA’s NSLP program including the number of students served, the number of meals served, the status of the NSLP audit and related items.

O: Changes to the Board of Collaborative Pathways – Charlene Mendoza presented a plan to bring on new members to the Board of Collaborative Pathways DBA Arizona College Prep Academy. At the same time, Freddy Mendoza and Gulen Hicks will step down from the Board of Collaborative Pathways. Charlene Mendoza moved to add Anita Mendoza, Andrew Sterling, Sara Cohen, Toby Mann, Doug Granath and Randi Kisiel to the Board of Collaborative Pathways. Freddy Mendoza seconded the motion. The motion passed unanimously. Applications for Background Checks, requests for fingerprints and transcripts and other required documents were distributed.

P. Board Comments and Future Meeting Dates – The next Board Meeting is set for June 28, 2015 at 10:00.

Q: Adjournment – The meeting adjourned at approximately 1:15 p.m.